

Community Fund Grant Applications

Summary:

To consider grant applications to the Council's Community Fund Grant Scheme received by 30th June 2018.

Portfolio: Support and Safeguarding (Cllr Josephine Hawkins)

Date Signed Off: 5th August 2018

Wards Affected: All

Recommendation

The Executive is asked to consider awarding a grant to the applicants from the Council's Community Fund Grant Scheme.

1. Key Issues

- 1.1 To qualify for a grant from the Community Fund, applications must meet the Council's objectives from the 5 Year Strategy and must demonstrate a benefit to the local community. All awards are made at the discretion of the Executive. Each of the applicants is a not for profit organisation. Each project recommended for a grant must be well planned with a sound financial basis.
- 1.2 Information on the Community Fund Grant scheme is provided on the Council's website and articles are regularly published in the Council's Heath scene magazine promoting recent successful awards.
- 1.3 All decisions on grant awards rest with the Executive. The Executive can also add conditions to the awarding of any grants as it sees fit.

2. Resource Implications

- 2.1 The Council has its own Community Fund from which it provides grants of up to £25,000 to assist local 'not for profit organisations' with the delivery of community projects. Total project costs of up to £2,000 can attract 75% funding and total project costs over £2,001 can attract up to 50% funding from the scheme.
- 2.2 There are two submission deadlines each year, namely 30 June and the 31 December. This report includes the applications received by 30 June 2018.
- 2.3 The Portfolio Holder reviewed three applications on 5 August 2018 and recommended that three applications are supported. An analysis of each of the bids is included in Annex A. Details the supported applications are located in Annex B.

- 2.4 The total amount requested from the three applications total £30,130. However, it is recommended a total spend of £16,380 is awarded from an existing reserve of **£242,000 as at 1st April 2018**. The summary information is included in Annex B. No payments are made until after evidence is submitted that the work is completed.

3. Options

- 3.1 The Executive has the option to;
- i. Fund the organisations in line with the proposed amount in Annex B;
 - ii. Fund the organisations to a greater or lesser amount of their requested sum;
 - iii. Not fund the organisations.

4. Proposals

- 4.1 It is proposed that the Executive agree the proposed awards set out in Annex B from the Community Fund Grant Scheme.

5. Corporate Objectives and Key Priorities

- 5.1 The funding of voluntary organisations allows the Council to meet its objectives to:
- Work in partnership with local organisations to provide support to the community and diverse open space and recreation facilities.
 - Understanding and supporting local voluntary groups.
 - Significantly contribute to civic pride through the provision of events and green spaces.
 - Work in partnership with the voluntary and third sector to extend opportunities in the Borough.
 - Encouraging greater involvement from local clubs and organisations including volunteering.

6. Equalities Impact

- 6.1 The Community Grant Fund has been equality impact assessed.

Annexes	Annex A – Summary of Bids Annex B – Proposed Grant Awards
Background Papers	Application Forms
Author/Contact Details	Jayne Boitoult - Community Partnership Officer jayne.boitoult@surreyheath.gov.uk
Service Manager	Louise Livingston - Executive Head of Transformation

Annex A – Summary of Bids

Applicant: Windlesham Field of Remembrance

Project: To relocate the War Memorial and to create a new landscape garden to complete the new community hall and car parking.

Grant requested: £20,000

Project cost: £41,784

This community based project has taken over 10 years to come to fruition from the continuous hard work fundraising by the Windlesham Field of Remembrance trustees.

The overall project which comprises of replacing the pavilion, the carpark and landscaping and relocating the War Memorial has a total cost of £623,000. Funds have been sought from many National and local sources such as the Football Foundation who have awarded £277,000 and the London Marathon Trust who have awarded £95,000, plus the local fundraising of buying a brick etc. The applicant confirms that 80% of the funds are now secured, with a £20,000 funding bid being considered by Windlesham Parish Council in September, this will be presented by Rob Reynolds who is both a member of the Field of Remembrance Trust and a Parish Councillor.

The new building will host the pre-school, a café facility, and library area and have available meeting rooms for a multitude of uses for community groups. The applicant has a waiting list from local organisations who would like to use the newly available facilities when completed.

Following supportive consultation from the community for the whole project together with the planning consent approval, the building works for the pavilion commenced in August, and will be completed later in 2018. The landscaping and relocation of the War Memorial that is located in Kennel Lane (opposite the junction with Pound Lane) will commence in January 2019, this will follow the conditions set out with the planning consent 16/0973 and the applicant has confirmed that no specific requirement is required in this instance from the memorial trust.

Recommendation and rationale: The Council are supportive of this scheme and would like to award a grant of £10,000 towards the specific works outlined within the application. This is calculated on the basis of the proportional benefit within the whole of the Surrey Heath area.

Applicant: Camberley Judo Club

Project: To purchase a Pre-used Mini-bus.

Grant requested: £7,500

Project cost: £17,000

Camberley Judo Club is an established centre for excellence locally and attracts up to 25 athletes who live on the site in Camberley. The club is trying to increase the numbers attending clubs, which is presently around 60 per week, by reaching out to the local schools in delivering a mobile Judo to them as an after school activity, at present 9 schools have expressed an interest in this (of which 3 are outside the Surrey Heath) which is estimated to add a further 200 pupils per week.

The minibus will also enable greater ease of accessibility to the athletes in attending competitions, without having to hire transport or rely upon parents to use their cars.

The club has applied to other funds to contribute towards this project, and over the past two years have secured three Surrey County Council Member grants, a Rotary donation and a previous donation from this Community Fund scheme that awarded £8,500 towards the new on site conditioning gym.

The club have confirmed that once purchased the mini-bus costs to keep it on the road will be met by ongoing fundraising of the organisation.

Recommendation and rationale: It is suggested that the Council Executive agree an appropriate award at around £5,000 considering the previous Community Fund grant in 2016, and add a condition to ensure that this project is fully compliant of all relevant governance.

Applicant: Beacon Frontline Debt Service

Project: To purchase 6 laptops and 4 phones

Grant requested: £ 1,380

Project cost: £1840

The Beacon Frontline Debt Service opened its doors to clients in August 2017. It is hosted at the Beacon Church in Berkshire Road and is open on a Monday, Wednesday and Thursday from 8.00am – 5.00pm. In its first year the 5 volunteers led by Richard Birt, helped 45 clients. The organisation is supported financially by the Beacon Church, who provides the host facilities and operational costs to date.

In order for the service to develop it requires to purchase 6 laptops, four of which are to be used by the volunteers to deal with their cases, and two for use by clients to help with applying for benefits etc. Also required is the purchase of 4 mobile phones. At present there is one mobile phone, and one laptop.

Recommendation and rationale: The Council is supportive of the application and would grant the full funds request of £1,380 or 75% whichever is the lesser as per the application to enable the purchase of the new equipment as outlined above.

Annex B – Proposed Grant Awards

Applicant	Project Details	Project Cost £	Amount Sought £	Amount Proposed £	Suggested Conditions
Windlesham Field of Remembrance	Relocate War Memorial and landscape gardens	41,784	20,000	10,000	SHBC to be acknowledged of the Community Fund Grant Award.
Camberley Judo Club	To purchase a pre-owned Mini-bus	£17,000	£8,750	£5,000	To ensure that the organisation is fully compliant, with all relevant governance issues.
Beacon Front-Line Debt Service	To purchase 6 laptops, and 4 mobile phones for volunteer and client use	£1,840	£1,380	£1,380	That the equipment be donated to another Local Frontline if the scheme ceases to operate
TOTAL		£60,624	£30,130	£16,380	

N.B. All Grants to be subject to a general rule that SHBC is acknowledged by the recipient as having awarded the grant.